



URI Community Liaison

Independent Contractor — Scope of Services

Project Based | Kyrgyz Republic | Remote

Organization Overview

United Religions Initiative (URI) is a California-based international nonprofit organization founded in 2000 and is the world's largest grassroots interfaith network. URI's purpose is threefold: to promote enduring, daily interfaith cooperation, to end religiously motivated violence, and to create cultures of peace, justice and healing for the Earth and all living beings.

URI connects grassroots groups and individuals across the globe into a vibrant network. Member groups are called Cooperation Circles (CCs). There are currently 1,282 CCs in 113 countries across eight global regions. URI is governed by a Global Council of Trustees elected by and from member CCs.

Engagement Overview

URI seeks an independent contractor to serve as Community Liaison for Kyrgyz Republic. This engagement is (approximately 10 hours per week) and is project-based in nature. The Contractor will work independently how, when and where to achieve the deliverables described below.

The Contractor will align their activities with URI's 2030 Strategic Framework and uphold the Preamble, Purpose and Principles stated in the [URI Charter](#). The Contractor will submit periodic deliverable reports to the determined URI's email, copying relevant staff as needed.

This engagement does not create an employer-employee relationship. The Contractor is not entitled to employee benefits, workers' compensation, unemployment insurance, or any other employment-related benefits.

Scope of Services

The Contractor will be responsible for achieving the following defined deliverables during the term of this engagement:

1. Project Deliverable 1: Network Growth and Vitality

The Contractor will:

- A written plan identifying opportunities to introduce URI to new communities in Kyrgyz Republic, with the goal of increasing membership and engagement.
- Documented evidence of outreach activities designed to engage young people, women, Indigenous communities, and other traditionally marginalized populations, including through the URI Connect App.
- Records of connections facilitated between CCs and Individual Members within Kyrgyz Republic and across regions, including records of any gatherings or events organized.
- A report of partnerships established or advanced with universities, student networks, and other relevant organizations,



2. Project Deliverable 2: Capacity Building & Support

The Contractor will:

- Record URI members engaged with URI's global training offerings in interfaith collaboration, violence prevention, and collective healing.
- Document knowledge-sharing activities coordinated in alignment with URI's Growth, Learning and Impact Team.
- Develop external relationships with nonprofits, universities, youth groups, government bodies, and agencies focused on interfaith harmony, violence prevention, and collective healing in Kyrgyz Republic.
- Identify funding opportunities that align with URI's 2030 Strategic Framework, including a brief written summary suitable for use in grant proposals.
- Be invited to share learnings and updates in the Global Liaison Circle meetings.

3. Project Deliverable 3: Administrative Records

The Contractor will :

- Regularly update to URI's shared contact database, including new contacts and potential partners identified during the engagement period.
- Submit expense documentation in accordance with URI's reimbursement policy, where applicable.

4. Reporting

The Contractor will submit a monthly deliverables report summarizing completed project activities. This report is the basis for payment and is the primary point of accountability. URI does not require attendance at internal meetings; however, the Contractor is welcome to join the monthly Global Liaison Circle and Regional Leadership Team briefings.

Qualifications

URI seeks candidates with the following qualifications:

- A university Bachelor's Degree or equivalent is preferred, but not required for candidates with significant experience in interfaith understanding, community organizing, grassroots movement building, or work focused on peace, justice or healing.
- University students seeking to fulfill internship requirements in a related field of study are welcome to apply.
- Proficiency with Google Suite (Docs, Sheets, Drive, Email), WhatsApp, Zoom, and regionally relevant social media platforms.
- Ability to use Social Media applications for foster community engagement.

Key Competencies

- Excellent written and verbal communication skills in both local language(s) and English.



- Strong logistical coordination and networking capabilities.
- Ability to navigate and facilitate dialogue across different cultures and perspectives.
- Self-motivated and able to work independently without day-to-day supervision.
- Commitment to URI's Purpose and Principles and to values-centered community engagement.
- Comfortable with flexible, asynchronous work patterns across time zones.

Compensation

This engagement provides a stipend equivalent to **\$ 150 USD per month (paid quarterly)**, contingent upon submission and acceptance of the monthly deliverables report outlined above..

Additional Benefits of Engagement

In addition to the monthly stipend, the Contractor will have access to:

- URI's learning opportunities, including workshops, webinars, and the URI resource library.
- URI's global network of interfaith practitioners and peacebuilders.
- Flexibility to structure the engagement to fulfill internship or academic requirements, where applicable.

Term

Initial 5-month term August 1, 2026 through December 31, 2026. Renewal possible by mutual written agreement only, subject to satisfactory project deliverable review. No automatic renewal or employment expectation. Either party may terminate this engagement with 30 days' written notice.

Location

The Contractor must be based in Kyrgyz Republic and will perform services remotely. No relocation or office attendance is required.

EQUIPMENT CONSIDERATIONS

Candidates must:

- Own a personal computer with ready access to consistently reliable strong wifi
- Ability to communicate through WhatsApp
- Have occasional access to a printer and photocopier as needed